

# Sign in to your Microsoft account dashboard



If you use any Microsoft services (Office, Outlook, etc.), you have a Microsoft account. You manage your Microsoft account from the Microsoft account dashboard.

## Sign in to your Microsoft account on the web

1. Go to [account.microsoft.com](https://account.microsoft.com) and select Sign in
2. Type the email, phone number, or Skype sign-in that you use for other services (Outlook, Office, etc.), then select **Next**.
3. Type your password and select Keep me signed in box if you want to go straight to your account next time (not recommended for shared computers).
4. Select Sign in.

## What is a Microsoft account?

When you sign in to your Microsoft account, you have an all-access pass to Microsoft's premier services. If you use any of these services, you should already have a Microsoft account: Outlook.com, Office, Skype, OneDrive, Xbox Live, Bing, Microsoft Store, Windows, or MSN.

Your Microsoft account lets you manage everything all in one place.

Everything stays with you in the cloud and across devices, including iOS and Android.

If you are having trouble, we are happy to help! Put in a help ticket by emailing [help@stsmich.com](mailto:help@stsmich.com)

Or call the office at (616)394-1303